



2018-2019 Registration

St. John Neumann Youth Faith Formation

\$30 Late Fee for Registrations made after July 1, 2018

Today's Date: _____ Family's Parish: SJN Other: (Contact RE Office)

Family Last Name: _____

Mailing Address: _____

City: _____ Zip Code: _____

Home Phone: () _____

Preferred Emails: _____

Parents / Guardians

Father Full Name: _____ Cell Phone number: _____

Mother Full Name: _____ Cell Phone number: _____

Children Live With

___ Both Parents

___ Father

___ Mother

___ Other: _____

Emergency Information

In the event of an emergency, if we cannot reach a parent, who should we contact?

Name: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____

Family Volunteer Information

During the faith formation year, I (Name: _____) can assist in the following way(s):

- Catechist. Session: _____
- Assistant Catechist. Session: _____
- Hospitality at Family Faith Gatherings.
- Substitute Catechist. Session: _____
- Hall Monitor. Session: _____
- Office Assistant. Session: _____
- High School Ministry.
- Middle School Ministry.
- Nursery Attendant. Session: _____
- Teen Nursery Attendant. Session: _____
- SPRED Catechist.
- Special Needs Buddy. Session: _____

All volunteers must fulfill the formation and safe environment requirements of the Rockford Diocese

Office Use Only: Date Rec'd: _____	Payment Amount: _____	Payment Method: _____
Tuition: _____	Bible: _____	Materials Fee: _____
High School Ministry: _____	Late Fee: _____	Balance Due: _____

Religious Education Sessions

Grade Level Religious Education in Fall 2018	Session Days and Times
<p>Preschool/Kindergarten Ages 3 through 5 years old (by 9/1/2018)</p>	<p><u>Choose on the Registration Form:</u></p> <ul style="list-style-type: none"> ▪ Sundays 10:30-11:30am
<p>Grades 1-5 <i>For 1st Reconciliation and 1st Communion, children attend Grades 1 & 2. Children celebrate 1st Reconciliation and 1st Communion in Grade 2.</i></p> <p>In Grade 2, youth and parents have additional expectations beyond classroom activity as part of sacramental preparation (e.g., parent meetings, parent-child retreats, home preparation, etc.).</p>	<p><u>Choose on the Registration Form:</u></p> <ul style="list-style-type: none"> ▪ Sundays 9am-10:15am or ▪ Wednesdays 4:15pm-5:30pm or ▪ Home Study (parent-guided with assessments) and ▪ <i>Family Faith Gatherings (see below)</i>
<p>Grades 6-8 <i>For Confirmation, youth attend Grades 6, 7, & 8. Youth celebrate Confirmation in Grade 8.</i></p> <p>In Grade 8, youth, parent, and sponsor have additional expectations beyond classroom activity as part of Confirmation preparation (e.g., youth/sponsor or parent nights, service, retreat, etc.).</p>	<p><u>Choose on the Registration Form:</u></p> <ul style="list-style-type: none"> ▪ Wednesdays 6:45pm-8pm or ▪ Home Study (parent-guided with assessments)
<p>Ages 11-16 Special Needs Children Subject to openings in the class. Additional registration and a home visit are necessary for new families.</p>	<p><u>Choose on the Registration Form:</u></p> <ul style="list-style-type: none"> ▪ Special Needs Religious Education (SPRED) Class Wednesdays 6pm-7:30pm

What are Family Faith Gatherings?

Families with at least one child in Grades 1-5 are asked to register for and attend a Family Faith Gathering one time per month (September through April) as a family. This gathering will be instead of the child's weekly drop-off class. These gatherings are an expectation for all families with a child in Grades 1-5, whether you register your children for on-site or home study classes. We have scheduled these family gatherings typically on either the first Sunday or first Wednesday of the month (there are a few exceptions). Sunday family gatherings will meet 9am to 10:15am. Wednesday family gatherings will meet 6:45pm to 8pm. On the attached registration form, you are asked to register for one of these family gatherings.

Weekend Mass attendance as well as the attendance of both parents/guardians at the gatherings, if possible, are of primary importance to SJN. Thus, families will have the flexibility to choose to commit to either a Sunday or Wednesday family gathering, regardless of the session that their Grade 1-5 child attends. For example, your Grade 1-5 child attends the Wednesday 4:15pm session, but both parents are only available to attend on Sundays. So you can register the child for Wednesday 4:15pm class and register the family for the Sunday Family Faith Gathering. Or your child in Grades 1-5 attends the Sunday 9am session, but attending your regular Sunday Mass prevents you from attending the Sunday Family Faith Gathering; then register your children for the Sunday class session and your family for the Wednesday Family Faith Gathering.

Families with only middle school (Grades 6-8) children are not required to attend these Family Faith Gatherings.

Families with both elementary and middle school children are asked to please note the following: If your family chooses to attend the Sunday Family Faith Gathering, your middle school child is welcomed to assist with the Sunday gathering in numerous ways (in the nursery; with hospitality; presenting prayer; presenting a skit, lesson, or

song; etc). If your family chooses to attend the Wednesday Family Faith Gathering, your middle school child will attend middle school RE class while you and your younger children are at the Gathering.

Why are these Family Faith Gatherings, which have been held in the past as optional, now part of the expectations of our program? Think of this statistic: Children are in Religious Education classes .003% of their time. Just based on the amount of time we spend with your child, the parish-based formation program cannot possibly take on the sole role of faith transmission for your children. The Church teaches, and [studies](#) have supported, that parents are paramount to forming faith-filled children. The Church also teaches that the parish must support you in your role of handing on the faith to your children. Part of this support comes from on-site classes or home study. Additional support will come from on-site Family Faith Gatherings. You family will benefit from these gatherings through: facilitated faith discussion with your children, praying together as a family, meeting other Catholic families in the parish who can provide inspiration and support, and by demonstrating to your children your commitment to life parish – an essential part of our Christian faith.

Out-of-Sync Sacrament Sessions

<u>Sacrament</u>	<u>Days/Times</u>
<p><u>Baptism for children 7 years and older</u></p>	<ul style="list-style-type: none"> ▪ Contact the Parish Office to arrange for baptismal preparation for parents and to arrange the Baptism of the child. ▪ Register the child in Religious Education classes.
<p><u>1st Reconciliation and 1st Communion for children older than Grade 2</u></p> <p><i>Children celebrate 1st Reconciliation and 1st Communion in Year 2 of RE attendance.</i></p> <p>In Year 2, youth and parents have additional expectations beyond classroom activity as part of sacramental preparation (e.g., parent meetings, parent-child retreats, etc.).</p>	<ul style="list-style-type: none"> ▪ Contact the RE Office to assess religion readiness for your child. Some home study may be necessary for your child before entering grade-level classes. ▪ Year 1 and 2: Register children for grade-level Religious Education classes. ▪ Year 2: At least <u>one parent</u> and child attend Sacraments class together, and child celebrates first sacraments. The Sacraments Class meets: Sundays 10:30am to 11:45am.
<p><u>Confirmation for youth in High School</u></p> <p>Youth, parent, and sponsor have additional expectations beyond classroom activity as part of Confirmation preparation (e.g., youth/sponsor or parent nights, service, retreat, etc.).</p>	<ul style="list-style-type: none"> • Contact the RE Office to assess religion readiness for your child. Some home study may be necessary for your child before entering Confirmation class. • Youth attends Confirmation Preparation Class on Wednesdays 6-7:15pm. • Youth attends High School Ministry Sundays.

High School Ministry

For youth in Grades 9 through 12. Sundays 6:30pm-8:30pm. Dates to be announced.

For more information about our programs, including the 2018-2019 calendar once finalized, click on: [Religious Education](#) or [Youth Ministry](#).

Classes run September 2018 – April 2019. Registration is not a guarantee. Sessions are assigned on a first-come, first-served basis, based on volunteers who have stepped forward and limits to class size

Registration Information

Required for On-Site and Home-Study Grades 1 – 5: Family Faith Gathering Registration

Please bring your entire family to these gatherings. These will meet one time each month instead of your child's class. Normally held on the first Sunday or Wednesday of the month. For more information, please see pages 2 and 3 of this packet.

Family Name: _____

Choose one: One Sunday per month 9am to 10:15am One Wednesday per month 6:45pm to 8pm

Choose if applicable: I may need the nursery for my child(ren) younger than Grade 1. Number/ages: _____

I have registered for the Sunday Family Faith Gathering, and I have middle schooler(s) who can help where needed. Number: _____

Student Information

Student Full Name: _____ Grade for 2018/2019 _____ Attended last year? Yes No

School: _____ Birth date: _____ Male Female

Sessions (choose all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Home Study | <input type="checkbox"/> Preschool/Kindergarten Sundays |
| <input type="checkbox"/> Grades 1-5 Sundays | <input type="checkbox"/> Grade 1-5 Wednesdays |
| <input type="checkbox"/> Grades 6-8 Wednesdays | <input type="checkbox"/> SPRED Wednesdays |
| <input type="checkbox"/> High School Ministry Grades 9-12 | <input type="checkbox"/> High School Confirmation (Note: Also check "H.S. Ministry Grades 9-12") |
| <input type="checkbox"/> Older Child's Sacraments Class (Note: Child attends these classes with at least one parent) | |

In first year of attendance, submit photocopy of baptismal certificate with registration.

This child has celebrated: Baptism 1st Reconciliation 1st Communion Confirmation

Additional Student Information

Student Full Name: _____ Grade for 2018/2019 _____ Attended last year? Yes No

School: _____ Birth date: _____ Male Female

Sessions (choose all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Home Study | <input type="checkbox"/> Preschool/Kindergarten Sundays |
| <input type="checkbox"/> Grades 1-5 Sundays | <input type="checkbox"/> Grade 1-5 Wednesdays |
| <input type="checkbox"/> Grades 6-8 Wednesdays | <input type="checkbox"/> SPRED Wednesdays |
| <input type="checkbox"/> High School Ministry Grades 9-12 | <input type="checkbox"/> High School Confirmation (Note: Also check "H.S. Ministry Grades 9-12") |
| <input type="checkbox"/> Older Child's Sacraments Class (Note: Child attends these classes with at least one parent) | |

In first year of attendance, submit photocopy of baptismal certificate with registration.

This child has celebrated: Baptism 1st Reconciliation 1st Communion Confirmation

Do any of the registered children have allergies or health, behavioral, or developmental concerns, etc.?
If so, please explain below. If your child has an IEP in school, it would be helpful to know the basics of this to assist the child better in the classes.

Additional Student Information

Student Full Name: _____ Grade for 2018/2019 _____ Attended last year? Yes No
School: _____ Birth date: _____ Male Female

Sessions (choose all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Home Study | <input type="checkbox"/> Preschool/Kindergarten Sundays |
| <input type="checkbox"/> Grades 1-5 Sundays | <input type="checkbox"/> Grade 1-5 Wednesdays |
| <input type="checkbox"/> Grades 6-8 Wednesdays | <input type="checkbox"/> SPRED Wednesdays |
| <input type="checkbox"/> High School Ministry Grades 9-12 | <input type="checkbox"/> High School Confirmation (Note: Also check "H.S. Ministry Grades 9-12") |
| <input type="checkbox"/> Older Child's Sacraments Class (Note: Child attends these classes with at least one parent) | |

In first year of attendance, submit photocopy of baptismal certificate with registration.

This child has celebrated: Baptism 1st Reconciliation 1st Communion Confirmation

Additional Student Information

Student Full Name: _____ Grade for 2018/2019 _____ Attended last year? Yes No
School: _____ Birth date: _____ Male Female

Sessions (choose all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Home Study | <input type="checkbox"/> Preschool/Kindergarten Sundays |
| <input type="checkbox"/> Grades 1-5 Sundays | <input type="checkbox"/> Grade 1-5 Wednesdays |
| <input type="checkbox"/> Grades 6-8 Wednesdays | <input type="checkbox"/> SPRED Wednesdays |
| <input type="checkbox"/> High School Ministry Grades 9-12 | <input type="checkbox"/> High School Confirmation (Note: Also check "H.S. Ministry Grades 9-12") |
| <input type="checkbox"/> Older Child's Sacraments Class (Note: Child attends these classes with at least one parent) | |

In first year of attendance, submit photocopy of baptismal certificate with registration.

This child has celebrated: Baptism 1st Reconciliation 1st Communion Confirmation

Additional Student Information

Student Full Name: _____ Grade for 2018/2019 _____ Attended last year? Yes No
School: _____ Birth date: _____ Male Female

Sessions (choose all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Home Study | <input type="checkbox"/> Preschool/Kindergarten Sundays |
| <input type="checkbox"/> Grades 1-5 Sundays | <input type="checkbox"/> Grade 1-5 Wednesdays |
| <input type="checkbox"/> Grades 6-8 Wednesdays | <input type="checkbox"/> SPRED Wednesdays |
| <input type="checkbox"/> High School Ministry Grades 9-12 | <input type="checkbox"/> High School Confirmation (Note: Also check "H.S. Ministry Grades 9-12") |
| <input type="checkbox"/> Older Child's Sacraments Class (Note: Child attends these classes with at least one parent) | |

In first year of attendance, submit photocopy of baptismal certificate with registration.

This child has celebrated: Baptism 1st Reconciliation 1st Communion Confirmation

Please print and copy pages if you have additional children to register.

For more information about our programs, including the 2018-2019 calendar once finalized, click on: [Religious Education](#) or [Youth Ministry](#).

Classes run September 2018 – April 2019. Registration is not a guarantee. Sessions are assigned on a first-come, first-served basis, based on volunteers who have stepped forward and limits to class size

Youth Permission Slip

1. Consent: I grant my permission for my child(ren) to attend and participate in St. John Neumann's youth formation programs (hereinafter referred to as "Activity") to be held at St. John Neumann Catholic Church, 2900 E. Main Street, Saint Charles, IL 60174, on September 1, 2018, through August 31, 2019.

2. Student Cooperation: My child agrees to abide by all the rules of aforementioned Activity and to obey the staff in charge of this Activity. The Parish and Diocese will not be liable for my child's failure to cooperate and/or to abide by the rules. Any infraction of the rules may result in the immediate dismissal of my child from the Activity at my expense and without refund to me of the costs paid for the Activity.

3. First-Aid/Emergency Treatment: I authorize the Parish and Diocese and its employees and volunteers to administer first-aid to my child if deemed necessary and appropriate to preserve the life, limb or well-being of my child. I authorize the Parish and Diocese to contact and engage medical personnel and arrange for emergency treatment of my child, including transportation for medical, dental, surgical or hospital care or diagnosis, and I consent to that treatment for my child. I agree that I am financially responsible for such medical treatment.

4. Administration of Medication provided by parent/guardian of child: If my child needs to take prescription or non-prescription medication during this Activity, I have provided the medication in its original container. I give permission to an adult employee to administer the medication or assist in the administration of the medication to my child in the dosage prescribed by the prescription or, for non-prescription medication, the dosage recommended on the container by the manufacturer. If there are explicit instructions for this medication, I state them here:

5. Videotaping and Still Photography: Video and still photographs may be taken during this program. This authorization form constitutes permission for my child(ren)'s participation in the videotape and /or still photographs, which may be used for future promotional efforts, including the St. John Neumann and Diocese of Rockford websites, bulletin, and the Observer diocesan newspaper, and other flyers, posters, and/or videos.

6. Release: I hereby release and discharge the Diocese of Rockford and its Bishop, and the Parish, and the officers, directors, employees, and volunteers of same, from all claims for personal injuries or property damage that I or my child may suffer while my child is attending and/or participating in the Activity, unless the injuries or damage resulted from willful misconduct of the Diocese, the Parish, or its employees. If I have provided medication for my child to take during this Activity, I hereby release and discharge the Diocese of Rockford and its Bishop, and the Parish, and the officers, directors, employees, and volunteers of same, from all claims for personal injuries or property damage that I or my child may suffer as a result of the administration of or lack of administration of or assistance in or lack of assistance in the administration of said medication to my child, whether by my child and/or an adult employee and/or an adult volunteer; unless the injuries or damage resulted from willful misconduct of the Diocese, the Parish, or its employees.

Date: _____ Parent/Guardian's Name (please print) _____

Parent/Guardian's Signature: _____

Religious Education Family – Covenant of Expectations

St. John Neumann feels it important to state these expectations so that we all recognize the dignity inherent in each of us.

Rights of Religious Education Families (including Students, Parents, Volunteers, and Staff)

Each person in our parish family has the right to:

- Be treated in a manner that exemplifies Christ’s command to “love one another.”
- Be treated respectfully by each other.
- Grow in faith in a caring and positive atmosphere.
- Receive support when needed.
- Expect that the parish will provide a strong faith-based curriculum.
- Work with others who come to class prepared for each lesson.
- Have every opportunity to excel in a safe environment.

Responsibilities of Religious Education Families (including Students, Parents, Volunteers, and Staff)

Each person in our parish family has the responsibility to:

- Treat others in a manner that exemplifies Christ’s command to “love one another.”
- Show respect to each other by using good manners.
- Contribute to a caring and positive environment.
- Seek support in an honest and appropriate manner.
- Approach each lesson with a willingness to learn and grow in faith.
- Come to class prepared for each lesson.
- Volunteers and staff commit to complying with the safe environment requirements of the Diocese of Rockford.
- Abide, to the best of our abilities, by the Precepts of the Catholic Church (the minimum in prayer and living a moral life):
 - Attend Mass on Sundays and Holy Days of Obligation
 - Confess serious sin at least once a year
 - Receive Holy Communion at least once a year during the Easter season
 - Observe days of fast and abstinence
 - Provide for the needs of the Church
- Abide by the Religious Education program expectations and policies (see the Family Handbook posted on our web site).

Student Code of Conduct

Each catechist will discuss with students the specific behavioral expectations for their class. Most misbehavior will be addressed at the classroom level. Catechists will contact parents and RE Office staff if the student’s behavior impacts classroom instruction. If a student’s behavior continues to impact the class, the RE Office staff may choose to meet with student or with the catechists, parents, and student in a dialogue.

Behaviors that negatively impact instruction include, but are not limited to:

- Disrespectful and rude behavior.
- Use of foul or inappropriate language.
- Refusal to comply with instructions from catechists or staff.
- Being in any parish space or leaving parish grounds without permission.
- Using cell phones or other electronics in a manner that detracts from the learning or prayer situation.

More serious infractions can result in required meetings between RE Office staff and the Pastor and parents, students, and catechist, or can result in movement from an on-site class to the home study program. These infractions include but are not limited to:

- Bullying, fighting, threatening or harassing
- Vandalism of parish property, stealing, smoking, using drugs or alcohol
- Possession of drugs or alcohol on parish grounds
- Possession of a weapon on church grounds or at parish sponsored events

Date: _____ Parent/Guardian’s Name (please print) _____

Parent/Guardian’s Signature: _____

As parent/guardian, I have reviewed these expectations with my family.

Tuition and Fees Worksheet

Family Name: _____ Date: _____

Religious Education Tuition and Fees

- **RE Material Fee.** (Fee is per child enrolled).....\$25 per student X _____ = _____
- **Bible Fee.** (Grades 5-8 must own the *Break Through Bible*, St. Mary's Press) ...\$20 per student X _____ = _____
- **Sacramental Material Fee.** (Per child enrolled in the grades below)\$25 per student X _____ = _____
 - Grade 2 or Sacraments Class (For Reconciliation/1st Communion)
 - Grade 8 or High School (For Confirmation)

- **RE Late Fee.** Include with all registrations for Religious Education after July 1, 2018\$30 Late Fee = _____

Fee Total = _____

- **Tuition for On-site Religious Education Classes**
 - One Student - \$136; Two Students - \$228; Three plus - \$299

On-site Class Tuition Total = _____

- **Tuition for Home Study Religious Education**
 - One Student - \$68; Two Students - \$114; Three plus - \$149

Home Study Tuition Total = _____

Religious Education Total = _____

High School Ministry Fees

- **High School Ministry.** (late fee does not apply)\$100 per student X _____ = _____

Grand Total = _____

Your registration is not complete until: (1) all paperwork is received; (2) payment of at least your fees for 2018-2019 is submitted; and (3) all balances from previous years have been paid in full.

Payment Submitted = _____

Payment Made Via (choose one box):

Balance Due = _____

- Online at www.osvonlinegiving.com/225. Send Dena the online receipt.
- Check made out to St. John Neumann.
- Cash. The parish cannot make change for cash payments.

Choose One Box:

- I have paid my balance due in full.
- I have paid the fees as required for registration to be valid.
- I have paid the fees. My family is experiencing financial hardship. Please send me information regarding financial assistance for this year's tuition.

We cannot accept registration packets via email. Print, fill out and return them to: Religious Education Office, St. John Neumann Church, 2900 E. Main Street, Saint Charles, IL 60174. Information: dpacione@sjnstcharles.org; (630) 377-2803. Do not email completed registration.